

>>> SYSTEMS OPERATIONS WORK REQUEST <<<
Alaska Division of Public Assistance

1. INITIALLY REQUESTED BY: _____ Date: _____
2. WORK REQUEST TITLE: _____
3. DESIRED IMPLEMENTATION DATE: _____
4. FUNCTIONS AFFECTED: _____ EIS Screen Batch update Report CMS
(Describe below) Help text Tables Other
5. PURPOSE OF REQUEST: _____ Correction Change Addition/Enhancement
- Who will be affected by / use this action? _____
- If a report... include frequency and _____
Whether info can already be obtained. _____
6. DESCRIBE THE PROBLEM OR SUGGESTION. Be specific. Attach examples.

=====E I S M A N A G E M E N T U S E=====

7. SYSTEMS OPERATIONS RECEIPT: _____ Date: _____
8. REVIEWS
System Control Supervisor: _____ Date: _____
EIS committee: _____ Yes No Date: _____
Programming Supervisor: _____ Date: _____
9. RESEARCH/DEVELOPMENT:
Programmer: _____ Assigned: _____ Completed: _____

Migration to Training:
Migrator: _____

Acceptance Testing:
PA Analyst: _____ Assigned: _____ Completed: _____

Migration to Production:
Migrator: _____
10. RETRACTION OF W.R.:
Name: _____ Date: _____
Reason: _____
11. TIME REQUIRED
Programmer: _____ hrs Migrator: _____ hrs PA Analyst: _____ hrs

ASSIGNED W.R. NUMBER _____